

Job Announcement

Carbon Finance Specialist / Project Manager, Carbon Finance and Funds Unit Nordic Environment Finance Corporation

NEFCO is seeking a carbon finance specialist (Project Manager) to assist with the evaluation, contracting and ongoing monitoring of climate change mitigation projects, namely those relating to the Baltic Sea Region Testing Ground Facility (TGF) and the NEFCO Carbon Fund (NeCF). Working with NEFCO staff in Helsinki and resident staff in NEFCO's countries of operation, the Project Manager is expected to work on projects in eastern Europe, Asia and Africa.

Duties and Responsibilities

The Project Manager will be based in Helsinki, and will participate in all aspects of fund operations and portfolio management under the supervision of the Senior Investment Manager/ Head of Unit. She/he will be expected to:

- Maintenance of monitoring and information management systems for the CFF portfolio, using spreadsheet and proprietary project management software; management reporting, and liaison with Financial Administration team (back office).
- Provide support to the NeCF/TGF on issues relating to technical, economic and environmental due diligence and risk assessment
- Work with identified emission reduction projects and maintain regular contact with project sponsors to prepare these to the stage of Emission Reduction Purchase Agreements, including trouble shooting as required
- Develop and implement technical assistance that relate to carbon projects and project preparation activities, including the hiring and managing of consultants and independent /designated operational entities;
- support the work of the Head of Unit, the Legal Counsel and other CFF staff in the execution of a work programme aimed at fulfilling the objectives of the unit, including client liaison, promotion of the CFF activities to stakeholders, undertaking reporting requirements and business planning.

Qualifications and Experience

The Project Manager should have the following qualifications and experience:

- A Masters degree in a relevant field such as environmental science, engineering or economics is essential.
- 2-5 years of work experience in commercial or public sector environments, including working with carbon financing issues related to the Kyoto Mechanisms, and a working knowledge of the UNFCCC and the Kyoto Protocol.
- Experience of developing or appraising investment projects in emerging market contexts, economies in transition or developing countries. Experience also of international project management and co-ordination.
- Experience of energy or environmental investments and/or climate change related activities, especially in the area of renewable energy or energy efficiency, would be an advantage

- Computer literate, able to work well with Excel and other software systems.
- A team player with the ability to work independently, within an inter-cultural environment, take initiative and handle a variety of activities concurrently.
- Good marketing, communication and inter-personal skills as well as proven business judgement and high ethical and professional standards.

Languages: Working language of the post-holder will be English. A knowledge of one of the Nordic languages would be an asset.

For further information, please contact

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Closing Date for Applications : 9th April 2010