

# APPLICATION FORM

## for participation in the Project

# “Finland Ukraine Trust Fund: Energy Efficiency, Renewable Energy and Alternative Types of Energy”

This application form is a first step of the projects to be implemented within the “Finland Ukraine Trust Fund: Energy Efficiency, Renewable Energy and Alternative Types of Energy”.

If the project meets funding requirements, there might be more detailed information collection among the next steps, including but not limited to documents, which will be referred in the application form.

The fuller and complete is the Application Form, the lower is a possibility of a false interpretation of the information, and the need to request an additional information while selection of the projects.

*Please familiarize yourself with the main preconditions of the subprojects review being funded within the framework of the program before filling the application form:*

- **Sector:** energy efficiency, renewable energy and alternative types of energy sources in power and heat generation as well as in district heating networks
- **Type of contracts:** Works, Goods and Services (incl. consulting services)
- **Procurement:** all funds will be allocated through the procurement acc. to NEFCO Procurement Guidelines
- **Final Beneficiaries:** public & private entities are eligible
- **Finnish content:** each of the proposed projects has to demonstrate significant Finnish content (generally speaking – at least 30%).
- **Co-financing:** preferred (but not required, e.g. consulting and software can be supported with grant up to 100%)

Completed application forms must be submitted in an electronic form (including all annexes to the application form) to the email: [finland.trustfund.proposals@gmail.com](mailto:finland.trustfund.proposals@gmail.com).

You can request the Word file of the Application form from the contact persons below for the convenience.

For more information, please contact:

Coordination and Management Consultant (Finnish Consulting Group)

- Project Director, **Jarkko Olkinuora (Finland):** +358 40 0805056 or [jarkko.Olkinuora@fcg.fi](mailto:jarkko.Olkinuora@fcg.fi)
- Team Leader, **Andrew Levkonyuk (Ukraine):** +380 97 6405390 or [andrew.levkonyuk@fcg.fi](mailto:andrew.levkonyuk@fcg.fi)

**Applicant:** name of the body that applies for funding of the project

Applicant's basic information: please put the general information about the body that applies (private/public, area of business, core activities etc)

Name of the Authorized representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Contact details of the Applicant:** {Contact details of a competent person who is able to answer additional questions in particularly}

Phone: {including telephone area code}

Address:

Cell phone:

Email:

Nº	Question	Response
<b>Summary</b>		
1	Project Name	{please put the name of the Project that will be used for mentioning the project}
2	Summary/Introduction to the proposed Project	{please put a summary information about the project that describes project idea}
<b>Description of the proposed Project</b>		
3	Background	{please specify the background that is important to understand the Project}
4	Brief Description of the Project	{Till 400 characters – tasks and objectives of the project, proving the reasoning of its implementation and reasoning for grant financing}
5	Timeline	{please indicate the next steps and its timeframe for the core activities proposed }
6	Description of the available project documentation	{please describe the status of the available project documentation – design documents, business plans, energy audits, commercial offers, own assessments ets}
7	Final Beneficiary / Recipient	Who will be the final beneficiary / recipient of the Project (if different from the Applicant)
<b>Financial Information</b>		
8	Total value of Project	{in total and itemized (please provide the basis for value calculation – explanation, how it was calculated)}
9	Main Components of the Investment / Budget (for Technical Assistance Projects)	{ itemized components of the investments and its values (please provide the basis for budget calculation – explanation, how it was calculated)}
10	Financial plan	{please provide the brief schedule for investment}
11	Sources of financing	{Please specify the sources of financing – own funds, loan funds, grant funding from present programme }
12	Reasoning for grant funding	{please provide the reasoning for grant funding (i.e. why project cannot be implemented without present grant funding or why it should be priority for such a grant funding)}
13	Financial Indicators	{project financials, profitability calculations or other financial indicators}
<b>Partners</b>		
14	Local Partners and their financial statements	{please specify if any local partners are engaged into the projects (funding or implementation). Please include the financial statements for last 3 years}
15	Finnish Partner / Finnish Content	Each project must have a Finnish interest in a form of consulting, supplies or investment as defined by Finnvera from time to time as Finnish content for export credit guarantees. The consultants procured shall be mainly firms registered in Finland
<b>Social and Environmental Characteristics</b>		
16	Environmental Impact	{please list the environmental benefits from the project}
17	Social Impacts and Gender Assessment	
<b>Risk Assessment</b>		
18	Market Risks	

<b>19</b>	Implementation / Operational Risks	
<b>20</b>	Market Risks	
<b>Additional Information</b>		
<b>21</b>	Additional Documentation	Please attach relevant additional documentation (business plan, energy audit, technical specifications, deeper description of the project etc)
<b>22</b>	Pictures	{Please provide pictures in a sufficient quality, which allow to assess the status of the object, its size, surrounding etc.}
<b>23</b>	Location	{please indicate the exact location of the project if applicable, e.g. by coordinates}